Sean Yang

Master Data Management Specialist

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[Date]

Dear Hiring Manager,

I am writing to express my interest in the [Position] role at [Company]. With over three years of experience in data analytics, master data management, and internal tooling, I have a consistent track record of translating messy business processes into automated, reliable workflows that teams actually use.

In my current role at Thrasio, I own master data governance for the company's NetSuite catalog. I redesigned the SKU creation and update workflow as a Streamlit web application, cutting the average processing SLA from 24 hours to 30 minutes (a 95% reduction), and led the rebuild of NetSuite's item and channel data model after the previous tooling was deprecated, restoring a single source of truth used company-wide. I also built the team's Power BI and Looker Studio dashboards, rewrote the MDM SOPs that took SKU dimension and weight validation to 100% coverage, and trained teammates to build their own automation instead of routing requests through me. Before Thrasio, at Norsat International, I built Power BI dashboards for the purchasing team that cut report refresh time by 50% and saved roughly $70,000 a year by fixing KPI calculation errors in presale and supply chain reporting.

I am particularly drawn to [Company] because [specific reason]. My background in [MDM / BI / automation] and hands-on experience with Python, GCP, SQL, and Power BI means I can contribute from day one. I do well in cross-functional environments, translating between business requirements and technical implementation.

Thank you for considering my application. I would welcome the opportunity to discuss how my experience can support [Company]'s goals. I am available for an interview at your convenience.

Sincerely,

Sean Yang